

**Implementation Committee (IC) Meeting Minutes**  
**Tuesday August 21, 2018 5:30PM - 7:30PM**

**Attendees:** Magaly Fernandez (SFLC); Angelo King (PAC); La Shon A. Walker (MD), Dr. Hunnicutt (CAC), Alise Vincent-Sakim (FIA); Kimberley Hill-Brown (7<sup>th</sup> Community Member)

**Guest:** Tom Ryan (SFLC)

**Staff:** Landon Williams, Melanie Jimenez, David Kim, Adele James

**MEETING OPENING**

Meeting was called to order at 6:00pm by Angelo King.

**Review & Approval of June 2018 IC Meeting Minutes**

- Motion to edit minutes by Dr. Hunnicutt to change the emergency request from \$100,000 to \$150,000 on page 2. Motion seconded by La Shon Walker and unanimously approved.

**SUBCOMMITTEE REPORTS**

There is a need to get the non-profit and its board members on track to begin working. Currently, the subcommittee is concluding on the outline for emergency funding for the Marcus bookstore. There is also a need for budget discussions for next year. The workforce committee will need to prioritize what needs to be done so as to budget accordingly.

**HOUSING**

No Housing Committee Meeting Report.

***Concerns:***

- **Dr. Hunnicutt** - At which time will we be able to have the RFP go out to the community and have spaces reserved for the non-profits?
- **La Shon** – If the question on how long we'd like to keep our \$500,000 grant on the table for this project, then we should:
  1. Have Devin come back with another update
  2. Not pull \$500,000 tomorrow when we've left bigger funds in the past on the table for several years.

We should be judicious and hear any updates from SFHDC before pulling more dollars. When we first made the grant, our decision was based as much on a workforce support strategy as a housing supporting one. Dr. Hunnicutt and Angelo agree on bringing an SFHDC report forward by the next meeting.
- **Alise** – Also, was the conclusion to have the housing meetings as conference calls on Saturdays discussed by the whole committee? (Resolution – this was a one-time thing. This will not be the time of housing meeting calls in the future).

**COMMITTEE MEMBER REPRESENTATIVES** - We should be expecting the representative for the September meeting.

- Alise – Mya Rogers, non-profit representative and a Bayview native. Works on part advocacy in the community as well as social worker. Focuses on Program development.

- Angelo – The person will confirm soon
- Kimberly – Will need to revisit the 7<sup>th</sup> committee member confirmed representative. Will need to be fully confirmed by the full IC.

## WORKFORCE

### **Concerns:**

- **Magaly** – In regard to Old Skool, is it appropriate to consider this without the IC having policies or a process on how to consider these types of emergency proposals. We should look to the future in replenishing our way of handling money. The IC moved money from the Housing subcommittee to the Workforce subcommittee. We should set a process for emergency funding.
- **Alise** – We agreed at the last meeting that we don't have that emergency funding done as of yet, but that we'd be able to consider the Old Skool proposal by this meeting.
- **La Shon** – The financials had to be reviewed by the workforce subcommittee first and that the subcommittee review this at the next full IC committee meeting. We don't have an emergency mechanism in place, but we will lay that out within the next 6-months.
- **Dr. Hunnicutt** – We should consider disabling the option to make grants in the future. Old Skool needs to look for other resources and this all returns to the subcommittee. We should have an emergency process in terms of loans vs. grants.
- **La Shon** – We should have some loans along with the grants we've already made. The nature of the kind of work we've committed ourselves to and the kind of repayment plans that would be favorable enough would never allow enough to go back out into the community in time. We also need to get out of the spirit of being "in lack of". There will be enough, but we need to look at our grantmaking and our lending strategies, we need to look at our leverage opportunities. We want organizations to learn how to leverage IC or SF Foundation money to get additional dollars elsewhere.

### **Grant Proposals:**

The Subcommittee has worked on drafting the subcommittee notes over time. These scopes of work have been involved. The scope of work provided conveying the expectations of the subcommittee.

1. **Shirley Ware Ed Fund:** We recommended funding them this last cycle. It will be a piloted cohort to provide training in an accelerated way for 10 residents. The grantee had difficulty in recruiting and supporting the retention of the D-10 residents. The program had value, and we wanted to provide information issues related to completing the program, why don't we have more residents participating the program?
2. The Workforce Committee is recommending a 6-month grant to provide data analysis and qualitative research consistent with the scope of work reviewed by the Workforce subcommittee and the IC. We're seeking approval from the IC to continue.
3. **The Anchor Program** - Funding was to recruit, train low-income residents to work in the maritime workforce. The limited capacity for the anchor program, the wrap around services, and working with the participants in the program is to complete the training. Based on that, we're making the subcommittee a 2-part recommendation with the understanding that the SF Foundation will review the financials so that the IC can move forward in funding the recommendations.
  - a. Seeking for the IC to approve a 2-year grant with a scope of work that the grantee agrees with for capacity building to support the graduates of the trained cohorts. We

just received their report and the access to the training of the cohort. The first phase would be for capacity building.

- b. The next phase would be for 18 months with a grant for \$150,000 training 20 D-10 residents with a goal of 12 residents to be made for at least 6-months.
4. Grant to Equality and Inclusion in Hospitality, an unfortunate set-back for them was that they had a problem recruiting members into their program. That was perhaps a potential impediment to recruit and re-train in the community. It will afford them an opportunity to develop that program in the community.
    - a. The first phase would be a 6-month grant for \$70,000
    - b. 18 months at 110,000 creating a cohort of 15 residents with a goal of 10 graduating into the hospitality field for \$20 an hour.

La Shon – I support the said recommendations from the workforce committee with detailed recommendation notes.

### **Conclusion:**

For the career advancement program grants, the Ed program, the Mari-time program, and grant to the Equality hospitality workforce for residents, the committee took a slated vote.

The motion to move forward with these grants was made by Dr. Hunnicutt, La Shon seconded. Angelo said no, but the rest of the IC voted unanimously to move these grants forward.