

Implementation Committee (IC) Meeting Minutes
Tuesday July 17, 2018 5:30PM – 7:30PM

Attendees: Ed Donaldson (ACCE); Magaly Fernandez (SCLC); Angelo King (PAC); Lorena Melgarejo (FIA); Alise Vincent-Sakim (FIA); Lashon A. Walker (MD)

Guest: Tom Ryan (SFLC)

Staff: Landon Williams, Melanie Jimenez, Adèle James

MEETING OPENING

Meeting was called to order at 5:45pm by Angelo King.

REVIEW & APPROVAL OF JUNE 2018 IC MEETING MINUTES

- Motion to edit minutes by MD to make change to section of notes under “Proposed Grant Making Process” to add to the sentence that the “Workforce Subcommittee will” through their guidance to the consultant, have responsibility for moving the grants forwarded. Motion seconded by PAC and unanimously approved.

- Motion to approve minutes by FIA, seconded by ACCE and approved unanimously.

SUBCOMMITTEE REPORTS

WORKFORCE

Grants Process

The Housing Subcommittee plans on presenting its final scope of work to the IC at the August meeting. The consultant is in the process of drafting scope language. The Foundation will review and edit the scope to ensure alignment with its internal grants process but not for content/scope changes. Scope will then be passed on to the Subcommittee to review prior to their presentation to the full IC. Funding for half and full-time support will be incorporated into the scope of work.

Concerns

- Workforce Committee clarified that the initial set of funding to grantees was for the creation of a cohort. As the cohort was established, realized that all cohort members faced capacity issues in their ability to successfully outreach to D10 residents. Funding from Workforce Committee will in part serve to assist groups in hiring staff to build capacity for outreach. Committee is working to leverage other dollars to support capacity building. PAC noted that if applicants aren’t able to show results in recruitment and outreach to D10 residents by the third round of funding, they should not be considered for support.

Collaboration with Tech Companies

Committee is beginning to explore opportunities and potential partnerships with tech companies where there is an alignment with IC goals and objectives. This is strictly in the exploratory phase.

Old Skool Café

The café provides workforce development opportunities to low income Bayview Hunters Point youth and has been in existence for approximately 10 years. Old Skool is requesting emergency funding from the Workforce Subcommittee as a stopgap. Owner has been using a personal line of credit to support the organization and has closed the Café several times a week in order to provide services on a reduced schedule in order to be more sustainable in the short term. Café is requesting \$150,000 to fill a short fall created by their closure over a 9-month period. When reopened, was not able to bring back their base of clients quickly enough nor at the same level. The San Francisco Foundation provide them with a grant in the amount of \$120,000 in November 2017. \$150,000 that had been promised by HUD fell through. As the Workforce Committee did not have the funds available, a motion was brought by the Committee to the IC to transfer \$150,000 from Housing to Workforce in order that the emergency funds could be granted to the Café. The Foundation is willing to provide \$50,000 to the Café to support them over a 2-month period. It has also engaged the Nonprofit Financial Fund to conduct an assessment of the Café's finances to be able to better understand and support the organization in its efforts towards financial viability.

Concerns

- Not clear in the document presented whether \$50,000 or \$150,000 is being requested.
- The owner has sought to bring this request to the IC for more than a year without success.
- The IC does not have a process for addressing emergency funding.
- IC needs to recognize that making an emergency grant establishes a precedent and if such a decision is made once, should be prepared to make a similar decision in the future as expectations would be raised.
- IC would not be meeting its financial obligation without proper due diligence to assess the viability of providing the funding.
- Important to have collective action of partners who have/are interested in funding Café as to how best can support organization in sustainability over the long term.
- Recommendation was not fully vetted with the Workforce Subcommittee and feels premature and not ready to be formally recommended to the IC.
- Monies need to be spent prudently, not wasted. Need to adhere to agreed upon process and not dismiss discussion when a favorite project is brought to the table.

Conclusion

- Motion made by SCLC to correct amount of Café emergency request from \$50,000 to \$150,00. Motion seconded by FIA and approved by all. Motion was made by FIA to transfer \$150,000 from Housing to Workforce Subcommittee and was seconded by ACCE and approved by all.

Action Items

- Straw poll was taken among IC members to give support for Foundation to recommend stopgap funding of \$50,000 over a two-month period to the Café. A condition of the funding is that the Café would share results of the financial analysis with the IC in order to support it in making a decision regarding emergency funding. In addition, Foundation would convene other funders to coordinate efforts to support the Café.
- IC Chair will work with Foundation to ensure that emergency funding discussion is on the agenda.

FORMATION OF IC NONPROFIT BOARD

IC members indicated whom they would like as representatives to the nonprofit board: SCLC – Maya Rogers; ACCE – Careem Conley; PAC – Isach Singleton.

Action Items

- Those not in attendance at the meeting will be asked to forward the names of their respective representatives.

Conclusion

- Motion was made by ACCE that at the first meeting of the D10 Nonprofit Board on July 24, 2018 the agenda would include adoption of the bylaws, election of officers, and any other matters necessary to complete incorporation of the board. As well agenda for the D10 Benefits Corp's meeting was amended to make sure that representatives for IC Committee members who will be on the Benefits Corp are present at the July 24 meeting. Motion was seconded by FIA and approved by all.

OTHER

- Lorena representing FIA was introduced to the group.
- Board chair will lay out an agenda for the coming 6 months to be shared with the IC as part of his accountability to accomplish work.